



## MISSISSIPPI SCHOOL BOARDS ASSOCIATION DECLARES SCHOOL DISTRICT AABC APPRECIATION WEEK

- WHEREAS, school district administrative assistants and board clerks (AABCs) serve in an essential role providing valuable support to the school board and superintendent; and
- WHEREAS, administrative assistants and board clerks are vital contributors to school board and superintendent efficiency; and
- WHEREAS, the work of administrative assistants and board clerks requires advanced skill in customer service, organization, time management, communication, and project management; and
- WHEREAS, school district administrative assistants and board clerks compile agendas and board meeting documentation, record accurate minutes, and comply with the Open Meetings Act; and
- WHEREAS, school district administrative assistants and board clerks are key public relations ambassadors, delivering excellent customer service to both internal and external stakeholders; and
- WHEREAS, school district administrative assistants and board clerks help to establish a culture of trust and excellence for the board and superintendent that leads to positive student outcomes;
- THEREFORE BE IT RESOLVED, that the MSBA Board of Directors does hereby declare May 18-22, 2020, as School District AABC Appreciation Week in the State of Mississippi, and
- BE IT FURTHER RESOLVED, that the \_\_\_\_\_ School Board joins the MSBA in recognizing the outstanding contributions of the administrative assistants and/or board clerks of this school district by officially supporting the designation of May 18-22, 2020, as

### School District AABC Appreciation Week in Mississippi

Approved unanimously by the board at its meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent



MISSISSIPPI  
SCHOOL BOARDS  
ASSOCIATION