



Simpson County School District
JOB/ POSITION DESCRIPTION

Position Title: Academic Interventionist
Department: School Level (Elementary, Middle, High)
Reports to: Principal
Status: Certified (Overtime Exempt)

JOB GOAL: Provide academic support in Reading, Language Arts, or Math for students who are experiencing difficulty with these subjects. Work diligently with the teacher to ensure that the students get the interventions needed to be successful. Individualized, small group or whole group interventions and instruction as directed by the teacher and administrative team at the school.

QUALIFICATIONS:

- Bachelor's Degree or higher in education or specialized subject with proper endorsements.
- Experience in the MTSS (Multi- Tiered Systems of Support) process
- Experience in teaching at the elementary, middle or high school level depending on location of interventionist opening
- Experience with providing individual, small group or whole group interventions for students in specific academic areas. (ELA, Reading, Math, etc.)

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Such duties and responsibilities as may be assigned, including but not limited to:

- Work with small groups of students to provide research based Tier II and/or Tier III interventions.
- Work with other school level interventionist to develop schedules for interventions, fidelity checks, and oversight of MTSS process at the school level.
- Recommend and assist in the development of appropriate in-service training.
- Develop activities and strategies for improvement of instruction and student performance.
- Model, demonstrate, and assist faculty in the instructional process.
- Assist faculty in securing materials to support instruction.
- Work with faculty to identify, develop and implement strategies in interdisciplinary projects.
- In conjunction with faculty and administration, insure that the continuous updating/adjusting to curriculum guides as well as the initiative to develop, write/rewrite curriculum (Framework compliance).
- Coordinate the development of assessment instruments and guidelines for appraising student achievement in the discipline area.
- Disseminate the latest research and writing that pertains to discipline area(s) and to advise all appropriate parties of the emergence of National Standards.
- Assist in securing grant monies for the improvement of instructional and student outcomes. (Only if person is knowledgeable about grant writing)
- Maintains a curriculum library for staff use.
- Provides staff development to ensure understanding of and promote the educational objectives of the district, and plans and administers programs of professional development activities for instructional personnel.
- Observes teachers in their classrooms and offers insights for the enhancement of the teaching-learning situation.
- Meet regularly with the building principal and provide continuous updates, written when requested, of progress and frustrations.
- Work cooperatively with building principal and department chairs, lead teachers and academic coaches.

- Assist classroom teachers in modifying classes/programs to insure compliance with IEP'S, accommodation, and interventions.
- Demonstrates prompt and regular attendance
- Supports the Simpson County School District's Mission, Vision, and Strategic Plan
- Performs other duties as assigned by the Superintendent

SUPERVISORY RESPONSIBILITIES: N/A

PHYSICAL DEMANDS and Working Conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is continuously required to speak and listen for extended periods. The employee is also required to sit or stand for long periods, and regularly to move; use hands or fingers to handle, or feel objects, tools, or controls; reach with hands and arms; and stoop, kneel, crouch or crawl. The employee must regularly lift and move up to 20 pounds, and occasionally lift and move up to 30 pounds. Specific vision abilities required for this job include close vision, peripheral vision, depth perception, and the ability to adjust focus. The employee is further required to have the physical, mental, and emotional stamina to fully perform the duties and responsibilities of the position, and the mental acuity to collect, evaluate, and interpret data; to reason; to define problems; to establish facts; to draw valid conclusions; and to make effective judgments and decisions.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Simpson County Board of Education Policy on Evaluation of Professional Personnel.

EMPLOYMENT:

Ten -months; 205 days Salary based on the Simpson County School District's Approved Scale.

APPROVED BY: SIMPSON COUNTY SCHOOL BOARD DATE: **April 8, 2021**

Reviewed and agreed to by: _____ Date _____