



VACANCY ANNOUNCEMENT

2021 - 2022

The Laurel School District, an equal opportunity employer,
is seeking an innovative leader for the position of

CHIEF FINANCIAL OFFICER (CFO)/BUSINESS MANAGER

- QUALIFICATIONS:**
1. Must either hold or be eligible to acquire a license as a School Business Administrator in accordance with State Board Policy Chapter 71, rule 71.2
 2. Master's Degree in accounting or business administration preferred
 3. Three years of experience as a CFO/Business Manager preferred
 4. Five years successful accounting experience with multi-million dollar accounts
 5. Proficient in the use of computer technology for accounting and other budget administration tasks
 6. Extensive knowledge of the principles, methods, techniques, practices, and mandated accounting system of budget administration and budget planning operations for Mississippi school districts
 7. Understand and be able to articulate the basic principles of fund/governmental accounting
 8. Ability to plan, assign, and direct a staff
 9. Ability to communicate effectively with supervisors, the school board, Department heads, city officials, and other school employees and lay persons both verbal and written

SUPERVISES: Business office staff

REPORTS TO: The Superintendent

OBJECTIVE: To support and enhance the educational mission of the Laurel School District through careful planning, sound fiscal management and effective budget administration (while following proper procedures, meeting deadlines, leaving clear audit, balancing accounts, etc.)

For a more detailed list of duties and responsibilities, please contact the Personnel Office of the Laurel School District.

TERMS OF EMPLOYMENT: 12 month

STARTING SALARY: \$100,000.00

Applications will be accepted until the position is filled



The Laurel School District does not discriminate on the basis of sex, race, religion, age, handicap, national origin, or veteran status. Sandra Earnest has been designated to handle inquires and complaints regarding the non-discrimination policies of the Laurel School District. She can be reached at 601-649-6391, Gardiner Administrative Building, 303 West 8th Street, Laurel, MS 39440.

El distrito escolar de Laurel no discrimina por razones de sexo, raza, religión, edad, discapacidad, origen nacional o condición de veterano. La Sra. Sandra Earnest se ha encargado de tramitar las consultas y quejas con respecto a las políticas de no discriminación del distrito