

Example of an Annual Calendar

January	<ol style="list-style-type: none"> 1. Supt Evaluation 2. Quarterly Report on Student Achievement (Goal 1) 3. Quarterly Budget Amendment 4. Review of Sixteenth Section Regulations and Laws 5. Student Attendance Report (Goal 1) 6. Teacher Attendance Report (Goal 1) 7. MSBA Hot Topic Seminar (Employment Issues)
February	<ol style="list-style-type: none"> 1. Follow-up Report on Student Discipline Matter (Goal 2) 2. MSBA Annual Conference 3. Dropout Report (Goal 3) 4. School Safety Report (Goal 2) 5. Principal Teacher Recommendations 6. Student Attendance Report (Goal 1) 7. Teacher Attendance Report (Goal 1)
March	<ol style="list-style-type: none"> 1. Follow-up Report on Revision of Plan to Improve Student Attendance (Goal 1) 2. Drop-out Report (Goal 3) 3. School Safety Report (Goal 2) 4. Student Attendance Report (Goal 1) 5. Teacher Attendance Report (Goal 1)
April	<ol style="list-style-type: none"> 1. Quarterly Report on Student Achievement (Goal 1) 2. Dropout Report (Goal 3) 3. School Safety Report (Goal 2) 4. Quarterly Budget Amendment 5. MSBA Legislative Update & School Law Review Seminar 6. Teacher Recommendations 7. Student Attendance Report (Goal 1) 8. Teacher Attendance Report (Goal 1) 9. MSBA Hot Topic Seminar (Fair Labor Standards Act)
May	<ol style="list-style-type: none"> 1. Budget Review 2. Dropout Report (Goal 3) 3. School Safety Report (Goal 2) 4. Survey Students on School Climate(Goal 2) 5. Survey Parents on School Climate (Goal 2) 6. Student Attendance Report (Goal 1) 7. Teacher Attendance Report (Goal 1)
June	<ol style="list-style-type: none"> 1. Board Retreat / Work Session Facilitated by MSBA: Re: Roles & Responsibilities of the Board & Supt, Goal Setting and Supt Evaluation 2. Public Budget Hearing 3. Workers' Comp Report on the Number of Accidents in Schools (Goal 2)

July	<ol style="list-style-type: none"> 1. Quarterly Budget Amendment 2. Annual Review of Sixteenth Section Leases 3. Approval of Staff Development Plan 4. Approval of Budget
August	<ol style="list-style-type: none"> 1. Board Review of Revision to the District Strategic Plan 2. Dropout Report (Goal 3) 3. School Safety Report: Number of Accidents Occurring by School (Goal 2) 4. Financial Report: Longitudinal Look at the District's Fund Balance(Goal 4)
September	<ol style="list-style-type: none"> 1. Review of Progress Made by Supt on District/Board Goals 2. Review of State Test Data/Results 3. Follow-up Report on Revision of Plan to Improve Student Attendance 4. Follow-up Report on Healthy Schools 5. Dropout Report (Goal 3) 6. School Safety Report (Goal 2) 7. Approval of Title I Project 8. Survey Students on School Climate(Goal 2) 9. Survey Parents on School Climate (Goal 2)
October	<ol style="list-style-type: none"> 1. Quarterly Report (Goal 1) Student Achievement 2. Quarterly Budget Amendment 3. Revisions /Review of Supt Plan to Decrease Serious Discipline Problems (Goal 4) 4. Dropout Report (Goal 3) 5. Student Attendance Report (Goal 1) 6. Teacher Attendance Report (Goal 1) 7. MSBA Hot Topic Seminar (Student Discipline)
November	<ol style="list-style-type: none"> 1. Follow-Up Report on Public Comment: Playground Equipment at Elementary School 2. MSBA Fall Leadership Conf. 3. Dropout Report (Goal 3) 4. School Safety Report (Goal 2) 5. Student Attendance Report (Goal 1) 6. Teacher Attendance Report (Goal 1) 7. MSBA Leadership Conference
December	<ol style="list-style-type: none"> 1. Board Self-Evaluation 2. Board Attorney Evaluation 3. Dropout Report (Goal 3) 4. School Safety Report (Goal 2) 5. Student Attendance Report (Goal 1) 6. Teacher Attendance Report (Goal 1) 7. Workers' Comp report: Number of Accidents in Schools (Goal 2)